



## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, NOVEMBER 8, 2022

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, November 8, 2022 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

As per Board By-Laws Trustees appointed Trustee Fera as Chair and Trustee Burtnik as Vice-Chair of the November 8, 2022 Committee of the Whole meeting.

The meeting was called to order at 6:33 p.m. by Acting Vice-Chair Burtnik.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Turner.

2. Roll Call

Trustee Burtnik noted that Trustee Burkholder and Moody asked to be excused.

Trustee Burtnik noted that Trustees Huibers and Sicoli joined electronically.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder				✓
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers		✓		
Daniel Moody				✓
Leanne Prince	✓			
Dino Sicoli		✓		
Paul Turner	✓			
<b>Student Trustees</b>				
Charlotte Johnstone	✓			
Steffen Zylstra	✓			

The following staff were in attendance:

**Camillo Cipriano**, Director of Education; **Lee Ann Forsyth-Sells, Kimberly Kinney, Gino Pizzoferrato, Pat Rocca**, Superintendents of Education; **Domenic Massi, Joseph Zaroda**, Associate Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

3. **Approval of the Agenda**

Moved by Trustee Prince

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of November 8, 2022, as presented.

**CARRIED**

4. **Declaration of Conflict of Interest**

Declaration of Conflict of Interest was declared by Trustee Huibers with Item F2 of the In Camera Agenda. He left the meeting during discussion of this item.

5. **Approval of Minutes of the Committee of the Whole Meeting**

5.1 **September 13, 2022**

Moved by Trustee Fera

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of September 13, 2022, as presented.

**CARRIED**

5.2 **October 11, 2022**

Moved by Trustee Fera

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of October 11, 2022, as presented.

**CARRIED**

6. **Consent Agenda Items**

6.1 **Staff Development Department Professional Development Opportunities**

Presented for information.

6.2 **Capital Projects Progress Report Update**

Presented for information.

6.3 **In Camera Items F1**

Moved by Trustee Turner

**THAT** the Committee of the Whole adopt consent agenda items.

**CARRIED**

## **B. PRESENTATIONS**

### **1. Board of Trustees Appreciation**

Director Cipriano read the section referring to Catholic School Trustees from the document, “This Moment of Promise” written by the Assembly of Catholic Bishops of Ontario in 1989, and noted that Niagara Catholic is blessed to have Trustees who each bring unique gifts and perspectives to the board room and to our system. Our Trustees not only make Catholic education possible, but have allowed Catholic education in Niagara to thrive.

Director Cipriano noted that as a new Board of Trustees 2022-2026 begins its office on November 22, 2022, we publicly acknowledge and thank the five current Trustees who will conclude their exemplary service to Niagara Catholic and Catholic education in Ontario:

Kathy Burtnik – 1994 to 2022 – 28 years of service  
Frank Fera – 2000 to 2022 – 22 years of service  
Daniel Moody – 2018 to 2022 – 4 years of service  
Leanne Prince – 2018 to 2022 – 4 years of service  
Dino Sicoli – 2010 to 2022 – 12 years of service

Director Cipriano, on behalf of the students, staff, families and partners in Catholic education throughout the Niagara Catholic District School Board presented a token of gratitude, created by our own students, to Trustees Kathy Burtnik, Frank Fera, Daniel Moody, Leanne Prince and Dino Sicoli.

Trustees Fera, Prince, Sicoli and Burtnik shared their memories as Catholic Trustees and expressed their appreciation to their fellow Trustees, their families, Senior staff and all who contribute to Catholic education.

## **C. GOVERNANCE POLICIES**

### **1. Governance Policies for Recommendation to the Board**

#### **1.1. Privacy Policy (600.6)**

Director Cipriano highlighted recommended amendments to the Privacy Policy (600.6), following the vetting process.

Following discussion, the Committee of the Whole recommended the following additional amendments:

- No amendment

Moved by Trustee Prince

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Privacy Policy (600.6), as presented.

**APPROVED**

#### **1.2. Records and Information Management Policy (600.2)**

Director Cipriano highlighted recommended amendments to the Records and Information Management Policy (600.2), following the vetting process.

Following discussion, the Committee of the Whole recommended the following additional amendments:

- No amendment

Moved by Trustee Fera

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Records and Information Management Policy (600.2), as presented.

**APPROVED**

## **2. Governance Policies Prior to Vetting**

### **2.1. Student Trustees Policy (100.4)**

Director Cipriano presented the Student Trustees Policy (100.4).

The Committee of the Whole suggested the following amendments:

- No amendment

The Committee of the Whole requested that the Student Trustees Policy (100.4), be vetted from November 9, 2022 to December 21, 2022 with a recommended deadline for presentation to the Committee of the Whole in January, for consideration to the Board in January.

## **3. Governance Policy Review Schedule**

Director Cipriano presented the Governance Policy Review Schedule.

## **D. COMMITTEE AND STAFF REPORTS**

### **1. Monthly Updates**

#### **1.1 Student Trustees' Update**

Charlotte Johnstone, and Steffen Zylstra, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

#### **1.2 Senior Staff Good News Update**

Senior Staff highlights included:

##### **Superintendent Pizzoferrato**

- Superintendent Pizzoferrato highlighted the amazing work of the ABA student support team in smoothly transitioning two brothers with complex needs.

##### **Superintendent Kinney**

- Superintendent Kinney shared a copy of “Connected”, the first of a quarterly newsletter for Principals and Pastors.

**Director Cipriano**

- At the October conference “When Faith Meets Pedagogy” the Board Chaplaincy Lead Krista Olivieri and the Board Mental Health Lead Andrea Bozza’s presentation “Prayer and Mental Health” had an overwhelming attendance and demonstrated how Niagara Catholic is leading the way in integrating faith and mental health.

**D. INFORMATION**

**1. Trustee Information**

Nil

**E. OTHER BUSINESS**

**1. General Discussion to Plan for Future Action**

- 1.1 Director Cipriano reminded trustees of the Trustee Orientation Session being held at the Board office on Tuesday, November 15, 2022 at 4:00 pm.

**F. BUSINESS IN CAMERA**

Moved by Trustee Sicoli

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 7:38 p.m. and reconvened at 7:55 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Sicoli

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of November 8, 2022.

**CARRIED**

**SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Turner

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on September 13, 2022, as presented.

**CARRIED (Item F1.1)**

Moved by Trustee Turner

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on October 11, 2022, as presented.

**CARRIED (Item F1.2)**

## H. ADJOURNMENT

Trustee Turner announced that on December 7, 2022 the grassroots organization will be hosting a “Caring for our Nurses” event at the Croatian Hall in Welland. Tickets are \$100.00 and organizers hope those who purchase a ticket will reserve a second ticket for a local nurse.

Moved by Trustee Fera

**THAT** the November 8, 2022 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 7:57 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **November 8, 2022.**

Approved on **December 6, 2022.**

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Daniel Moody  
Vice-Chair of the Board

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Camillo Cipriano  
Director of Education/Secretary -Treasurer